

## FREQUENTLY ASKED QUESTIONS FOR LAB ACCREDITATION INVOICES

### 1. We have a new Invoice

- Please see the reverse side of the invoice for further details about making payment including our mailing address and online payment options.
- The bottom of the invoice is a tear-off coupon which should be submitted with your payment if you are paying by check or money order.
- You may submit one check with multiple invoices. Please be sure to include the coupons for all invoices you wish to pay. We also recommend you note which invoices you are paying on the check.

### 2. For what time period does this invoice cover?

- This invoice is for the 2014 Fiscal Year which is from July 1, 2013 – June 30, 2014.

### 3. Where can I review the department's fee regulations?

- [LDEQ Rules and Regulations](#) can be found on our website.

### 4. The mailing address is incorrect.

- Please indicate the correct address on the back of the remittance ticket coupon on the bottom of your invoice and submit it with your payment. Or you may contact us directly as indicated below.
- **Please Note:** If you are paying your invoice electronically, or if your billing address changes during the year, please inform the Financial Services Division at the contact listed below.

### 5. For any other questions please contact your DEQ Financial Services representative

Attn: Paul Bergeron  
LDEQ -LELAP  
PO Box 4313  
Baton Rouge, LA 70821-4313

Phone: (225) 219-3247  
Fax: (225) 325-8244  
Email: [Paul.Bergeron@LA.GOV](mailto:Paul.Bergeron@LA.GOV)  
Email: [LDEQ.LabAccreditationProgram@la.gov](mailto:LDEQ.LabAccreditationProgram@la.gov)  
Website: [Invoicing Website](#)  
[Laboratory Accreditations Website](#)